

RETURN FORM



Please send this form along with your returning package, in case you have lost your shipping receipt.

RETURN INFORMATION:

Please follow these steps to make a return:

1. Log into your store, then go to **My Account**.
2. Click **Completed** to see a list of all completed orders.
3. Find the order you wish to return, then click **Return Item(s)** next to View Order Details.
4. Fill out the following items on the return request:
 - Quantity to return
 - Return reason
 - Return action optional
 - Comments optional
5. Click Submit Return Request.
6. Please package and return the items including your shipping receipt or the return form to:
BirthDay Direct, Inc.
120 Commerce Street
Muscle Shoals, Alabama 35661

REQUIRED INFORMATION:

Please provide the following required information:

NAME: _____

ORDER NUMBER: _____

| ITEM # | QUANTITY | ITEM DESCRIPTION | PRICE |
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- Refunds or store credit will be authorized after the merchandise has been received.
- Shipping charges and return shipping charges are not refundable.
- Refunds will be credited to the original form of payment.
- Merchandise must be in a new condition, unopened, unworn and in original packaging.
- Returns on seasonal items such as Christmas, Easter and Thanksgiving may be returned up to 7 days prior to the date of the holiday.